

Scrutiny Standing Panel Agenda



Housing Scrutiny Standing Panel Monday, 17th June, 2013

You are invited to attend the next meeting of **Housing Scrutiny Standing Panel**, which will be held at:

**Committee Room 1, Civic Offices, High Street, Epping
on Monday, 17th June, 2013
at 5.30 pm .**

**Glen Chipp
Chief Executive**

**Democratic Services
Officer**

Mark Jenkins (The Office of the Chief Executive)
Tel: 01992 564607 Email:
democraticservices@eppingforestdc.gov.uk

Members:

Councillors S Murray (Chairman), Ms G Shiell (Vice-Chairman), K Avey, K Chana, Mrs R Gadsby, Ms J Hart, Mrs S Jones, Mrs J Lea, L Leonard, B Rolfe and Mrs J H Whitehouse

SUBSTITUTE NOMINATION DEADLINE:

16:30

- 1. APOLOGIES FOR ABSENCE**
- 2. SUBSITUTE MEMBERS (COUNCIL MINUTE 39 - 23.7.02)**

(Assistant to the Chief Executive) To report the appointment of any substitute members for the meeting.

- 3. NOTES OF THE LAST MEETING (Pages 5 - 10)**

- 4. DECLARATION OF INTERESTS**

(Assistant to the Chief Executive). To declare interests in any items on the agenda.

In considering whether to declare a personal or a prejudicial interest under the Code of Conduct, Overview & Scrutiny members are asked pay particular attention to paragraph 11 of the Code in addition to the more familiar requirements.

This requires the declaration of a personal and prejudicial interest in any matter before an OS Committee which relates to a decision of or action by another Committee or Sub Committee of the Council, a Joint Committee or Joint Sub Committee in which the Council is involved and of which the Councillor is also a member.

Paragraph 11 does not refer to Cabinet decisions or attendance at an OS meeting purely for the purpose of answering questions or providing information on such a matter.

5. TERMS OF REFERENCE / WORK PROGRAMME (Pages 11 - 20)

(Chairman/Lead Officer) The Overview and Scrutiny Committee has agreed the Terms of Reference of this Panel and associated Work Programme. This is attached. The Panel are asked at each meeting to review both documents. Also attached is a report requesting that the Panel's Terms of Reference be amended to incorporate the functions of the recently disbanded Housing Repairs Advisory Group.

6. CONDITIONS OF TENANCY (Pages 21 - 58)

(Director of Housing) To consider the attached report.

7. REVIEW OF HOUSING SERVICE STANDARDS (Pages 59 - 94)

(Director of Housing) To consider the attached report.

8. WELFARE REFORM MITIGATION ACTION PLAN (Pages 95 - 120)

(Director of Housing) To consider the attached report and appendix.

9. ANNUAL ETHNIC MONITORING REVIEW (Pages 121 - 126)

(Director of Housing) To consider the attached report.

10. HOUSING KEY PERFORMANCE INDICATORS (KPIS) 2012/13 OUT-TURNS AND 2013/14 TARGETS (Pages 127 - 142)

(Director of Housing) To consider the attached report.

11. REPORTS TO BE MADE TO THE NEXT MEETING OF THE OVERVIEW AND SCRUTINY COMMITTEE

To consider which reports are ready to be submitted to the Overview and Scrutiny Committee at its next meeting.

12. FUTURE MEETINGS

The next meeting of the Panel is scheduled for Tuesday 23 July 2013 at 5.30p.m. in Committee Room 1 and then on:

- (1) Tuesday 22 October at 5.30p.m.;
- (2) Wednesday 22 January 2014 at 5.30p.m.; and
- (3) Tuesday 25 March at 5.30p.m.

